

Chairperson Wadding called the Regular Meeting of the Portland Housing Authority to order on Wednesday, September 19, 2018 at 9:00 a.m. at the Payne-Chester Community Center, 11 Riverside Street, Portland, CT.

PRESENT: Chairperson D. Wadding, Vice Chairman A. T White, Tenant Commissioner, Kathleen Rose.

ABSENT: Commissioner Susan Malecky

STAFF: Marilyn Rivera Executive Director, Dan Rafaniello Staff Accountant, Libby Johnson, Transcribe.

ACCEPTANCE OF THE AGENDA: Vote was unanimously approved and accepted.

APPROVAL OF THE REGULAR MEETING MINUTES – August 15, 2018 Vote was unanimously approved and accepted.

REVIEW of August 2018 FINANCIAL REPORTS-prepared by Janet S. Wortman CPA:
Commissioner Wadding questioned the new spreadsheet in the reports.

PUBLIC PARTICIPATION: None

HUD: The HUD website states that there are no religious activities allowed in the Community Center.

CHRO resident complaint outcome: The court case was won and eviction proceedings are underway for failure to recertify and non-reporting of wages.

REAC and PHAS SCORE: The REAC 2018 score came in at a 79 C but the PHAS score was a hard earned 87. Due to the score the inspection will take place again next year.

STAFF REPORTS – Treasurer’s Report and Executive Director’s Report:

Approval of August operating Expense: (August’s Expenses)
Commissioner Wadding noted the added spreadsheet Janet S. Wortman CPA has added.
Motion was made by Chair Wadding to approve the August’s expenses seconded by Tenant Commissioner Kathleen Rose.

EXECUTIVE REPORT:

Activity Report: Currently we have one vacancy at Chatham Court and several at Quarry Heights. Section 8 Lottery has been drawn. Now the next steps are being taken to get the Wait List finalized by the end of the month. For now we are just checking for income eligibility.

Board Report: Commissioner Wadding commented all is quiet at Chatham Court. The altercation at Quarry Heights is troubling. Putting young disabled with elderly people is worrisome.

OLD/NEW BUSINESS: This is Secretary, A.T. White, Jr’s last Board Meeting. The Housing Authority is now looking for two Board Members. With the Board down to three Members if one is unable to attend a meeting will not be held. Thank you to Tom for your time and wisdom. You will be missed.

Former Employee is attempting to get unemployment which the Authority is contesting. Executive Director confident we will win the case.

ADJOURNMENT: Commissioner Wadding adjourned the meeting at 9:22am. Motion was unanimously approved and accepted.

The Board of Commissioners and the Executive Director to enter into Executive Session to discuss personal matters.

Approved by:

Dawn Wadding
Chairperson

Respectfully submitted


Marilyn Rivera
Executive Director