

Chairperson Wadding called the Regular Meeting of the Portland Housing Authority to order on Wednesday, February 20, 2019 at 8:45 a.m. at the Quarry Heights Community Center, 208 Main Street, Portland, CT.

**PRESENT:** Chairperson D. Wadding, Vice Chairperson Susan Malecky, Commissioner, Deborah Hallas, Commissioner, Matthew Pegolo

**ABSENT:** None

**STAFF:** Marilyn Rivera Executive Director, Dan Rafaniello Staff Accountant, Libby Johnson, Housing Coordinator, Jon Twichell Maintenance Coordinator.

**ACCEPTANCE OF THE AGENDA:** Vote was unanimously approved and accepted.

**APPROVAL OF THE REGULAR MEETING MINUTES – January 14, 2018** Vote was unanimously approved and accepted.

**REVIEW of December 2018 and January 2019 FINANCIAL REPORTS-prepared by Janet S. Wortman CPA:** Financials approved and accepted Vice Chairperson Malecky, seconded by Commissioner Pegolo

**PUBLIC PARTICIPATION:**  
NONE

**TENANT COMMISSIONER REPLACEMENT:** Discussion of what the Tenant Commissioner position entails. Executive Director will continue the search to fill the vacant seat.

**NEW RESIDENT SERVICE COORDINATOR:** Introduction of BJ Carrabbia our newest team member.

**STAFF REPORTS – Treasurer’s Report December 2018 and January 2019:** Chairperson Wadding approved and accepted Staff Reports second by Vice Chairperson Malecky.

**EXECUTIVE REPORT:**

**Activity Report:** Collections and repayments received is a good number in terms of recouping money from Tenants who are not reporting their income to the office in a timely manner.

**OLD/NEW BUSINESS:**

**Old Business:** Tenant who previously filed a CHRO complaint has filed a second one for retaliation after receiving his statement with the legal fees he is to be responsible for.

**New Business:** Portland Housing has been named High Performer by PHAS. This is a prestige that has taken a lot of hard work by all staff.

**ADJOURNMENT:**

Meeting adjourned at 9:46 a.m.

Approved by:

Respectfully submitted

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Dawn Wadding  
Chairperson

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Marilyn Rivera  
Executive Director