

HOUSING AUTHORITY OF THE TOWN OF PORTLAND
9 CHATHAM COURT – PORTLAND, CT 06480

Executive Director
Marilyn A. Rivera

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Board of Commissioners
Dawn Wadding, Chair
Susan Malecky, Vice Chair
Deborah Hallas, Commissioner
Matthew Pegolo, Commissioner

Date: March 14, 2019
To: All Commissioners, City Liaison and General Public
The Regular Meeting is scheduled for March 20, 2019 The Commissioners of the Housing Authority of the Town of Portland will meet as follows:
Date: Wednesday March 20, 2019
Time: 10:00 a.m.
Place: Payne Chester Community Room, 11 Riverside Street Portland CT, 06480

AGENDA

1. Call to order/Roll Call
2. Acceptance of the agenda
3. Review and Approval of Meeting Minutes-for Board Meeting held February 20, 2019
4. Review of February 2019 Financial Reports- Prepared by Janet S. Wortman, CPA.
5. Public Participation-
6. Review and take action of the 2019-2020 Budget, Prepared by Janet S. Wortman, CPA Federal Resolution # 19-3-2, State Management Plan Resolution 19-3-3
7. Review and approve the Write-offs for FYE 2019 for Chatham Court Federal inactive accounts. Resolution # 19-3-1
8. **Staff Accountant Report:**
Approval of February Operating Expenses for:
Master Account & Section 8 Accounts
9. **Executive Directors Report:**
Activity Report
Board Report
10. **Discussion and approval of employee vacation and sick time accrual from anniversary date to Fiscal Year to coincide with Budget.**
11. **Old/New Business**
12. **Adjournment**
13. **Executive Session to discuss personnel matters**

Respectfully Submitted,

Marilyn Rivera
Executive Director