

HOUSING AUTHORITY OF THE TOWN OF PORTLAND

9 CHATHAM COURT – PORTLAND, CT 06480

Deputy Executive Director
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Board of Commissioners
Dawn Wadding, Chair
Susan Malecky, Vice Chair
Deborah Hallas, Commissioner
Matthew Pegolo, Commissioner

Date: October 21, 2019

To: All Commissioners, City Liaison and General Public

The Special Meeting is scheduled for October 21, 2019. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:

Date: Monday October 21, 2019 Time: 5:00 p.m.

Place: *Chatham Court Community Room, 9 Chatham Court, Portland CT, 06480*

AGENDA

1.Call to Order/Roll Call

2.Acceptance of Agenda

3.Approval of the Special Meeting Minutes – September 23, 2019

4.Approval of the Special Meeting Minutes – October 3, 2019

5.Review and take action of September Financial Reports-Prepared by Richard Fenton, CPA
Review and approve the List of Invoices for Operating Expenses for:
Master Account & Section 8 Accounts
Update on all Bank Accounts and Credit Cards

6.Public Participation

7.Communications/correspondence – HUD letter

8.Executive Director's Report –

Chatham Court, Quarry Heights & Section 8-Resident Commissioner

Chatham Court and Quarry Heights-Thanksgiving Dinner at Quarry Heights for Chatham Court and Quarry Heights families November 27th.

Quarry Heights Status –WFSB news article – Halloween on Main

9.Office Report: Update from the Administrative Housing Assistant.

10.Maintenance Report: Update on the maintenance department.

11.Executive Director search proposals

12.Old/New Business

Amend Personnel Policy - Benefits for permanent and part-time employees.

On call compensation

Gardening/Outdoor decoration policy

11.Executive Session

12.Adjournment

Jacqueline Frazee

Deputy Director

*Para una traduccion en espanol por favor llame a la oficina (860)342-1688
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