

HOUSING AUTHORITY OF THE TOWN OF PORTLAND
9 CHATHAM COURT – PORTLAND, CT 06480

Acting Executive Director
Dawn Wadding

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Board of Commissioners
Dawn Wadding, Chair
Susan Malecky, Vice Chair
Deborah Hallas, Commissioner
Matthew Pegolo, Commissioner

Date: September 23, 2019

To: All Commissioners, City Liaison and General Public

The Regular Meeting is scheduled for September 23, 2019. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:

Date: Monday September 23, 2019

Time: 5:00 p.m.

Place: *Quarry Heights Community Room, 208 Main Street Portland CT, 06480*

AGENDA

1. **Call to order/ Roll Call**
2. Acceptance of the agenda
3. Review and Approval of Meeting Minutes-for Board Meeting held August 19, 2019
4. Review and Approval of Special Meeting Minutes-for Board Meeting held August 29, 2019
5. Review and take action of August Financial Reports-Prepared by Richard Fenton, CPA.
6. Public Participation
7. **Staff Accountant Report:**
 - Review and approve the List of Invoices for Operating Expenses for:
Master Account & Section 8 Accounts
Update on all Bank Accounts and Credit Cards
8. **Maintenance Report:**
 - Update on the maintenance department
9. **Office Report:**
 - Update from the housing specialist
10. Discussion on the transition process of the Executive Director
11. Old/New Business
12. Adjournment
13. Executive Session

Respectfully Submitted

Dawn Wadding
Interim Acting Executive Director

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