

HOUSING AUTHORITY OF THE TOWN OF PORTLAND
9 CHATHAM COURT – PORTLAND, CT 06480

Acting Executive Director
Dawn Wadding

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Board of Commissioners
Dawn Wadding, Chair
Susan Malecky, Vice Chair
Deborah Hallas, Commissioner
Matthew Pegolo, Commissioner

Chairperson Wadding called the Regular Meeting of the Portland Housing Authority to order on Monday August 19th, 2019 at 5:10 p.m. at the Chester Payne Community Room, 9 Chatham Court, Portland, CT 06480.

PRESENT: Chairperson D. Wadding, Vice Chairperson Susan Malecky, Commissioner, Deborah Hallas, Commissioner, Matthew Pegolo

ABSENT: None

STAFF: Marilyn Rivera Executive Director, Dan Rafaniello Staff Accountant, Carol Diaz, Administrative Housing Assistant.

CALL TO ORDER/ ROLL CALL

ACCEPTANCE OF THE AGENDA: Vote was unanimously approved and accepted.

APPROVAL OF THE REGULAR MEETING MINUTES – July 15th, 2019
Commissioner Pegolo requested information on Quarry Heights HAP/RAP line 5121.
Vote was unanimously approved and accepted.

REVIEW of July 2019 FINANCIAL REPORTS-prepared by Richard Fenton, CPA: Financials approved and accepted Vice Chairperson Malecky, seconded by Commissioner Pegolo

PUBLIC PARTICIPATION:

Naji Chester Payne – Suggested he could host a once a month pizza and movie night if budget allowed it.

Darlene Larson- Suggested if heat could be kept on longer during the year. Month of May last year, she found it to be a bit colder than previous years. Also suggested the Housing Authority to post these meetings in the Resident Newsletters. Mention that there may be an issue between residents and office communication.

Vice Chairperson Susan Malecky mentioned **TENANT COMMISSIONER REPLACEMENT:** Discussion of what the Tenant Commissioner position entails and suggested it to the public participators if interested.

STAFF ACCOUNTANT REPORTS –:

Commissioner Pegolo had a question regarding the Water Bill payments. The payments are made quarterly verses monthly. He also questioned line 4190 Tech/Computer Consultant charges.

Vice Chairperson Malecky questioned all Waste, Comcast, Verizon and wireless bills. Marilyn explained they are slowly trying to remove and condense these bills.

Commissioner Pegolo approved and accepted Staff Accountant Reports second by Vice Chairperson Malecky.

EXECUTIVE REPORT: Activity Report and Board Report: Board had no questions or concerns.

OLD/NEW BUSINESS:

New Business:

Summer Lunches for the Chatham Court Kids is a success. A volunteer suggested for the older kids a full sandwich is given.

Next Board meeting to be moved to September 23rd due to Audit.

Commissioners suggested Resident Newsletter be emailed to them.

Possible Executive Session:

Town Attorney was introduced by Vice Chair Susan Malecky, she explained he was there to represent the boards best interest. Attorney then explained that because the current contract is not clear, it's in the best interest of the board to do its due diligence by due process.

The subject discussed was regarding, Executive Director employment agreement contract.

No action regarding employment is to be taken at this time per Vice President Susan Malecky.

Executive Session is scheduled for August 29th, 2019 at 5:00 p.m to continue discussion regarding employment, performance and employment agreement with Executive Director.

ADJOURNMENT: The motion passed unanimously, and the meeting was adjourned at 7:01pm.

Respectfully submitted

Acting Executive Director
Dawn Wadding