

Board Meeting Minutes

Chairperson Wadding called the Regular Meeting of the Portland Housing Authority to order on Monday January 14, 2019 at 8:49 a.m. at the Payne-Chester Community Center, 11 Riverside Street, Portland, CT.

PRESENT: Chairperson D. Wadding, Vice Chairperson Susan Malecky, Commissioner, Deborah Hallas, Commissioner, Matthew Pegolo

ABSENT: Tenant Commissioner, Kathleen Rose

STAFF: Marilyn Rivera Executive Director, Dan Rafaniello Staff Accountant, Libby Johnson, Housing Coordinator, Jon Twichell Maintenance Coordinator.

ACCEPTANCE OF THE AGENDA: Vote was unanimously approved and accepted.

ANNUAL AGENCY PLAN PRESENTATION: Agency Plan accepted and approved.

FYE MARCH 2018 AUDIT PRESENTATION: Presented by Jason Geel, the agency is doing very well due to the current administration's hard work.

APPROVAL OF THE REGULAR MEETING MINUTES – December 19, 2018 Vote was unanimously approved and accepted.

REVIEW of December 2018 FINANCIAL REPORTS-prepared by Janet S. Wortman CPA: Agenda was amended to reflect that we will be reviewing these at February's Board Meeting

PUBLIC PARTICIPATION:

NONE

TENANAT SELECTION AND RENT STRATIFICATION: Accepted, approved and adopted by the board. The rents will go from \$338.00 to \$450.00 and from \$355.00 to \$500.00 for all vacant units moving forward.

STAFF REPORTS – Treasurer's Report:

Agenda was amended to reflect that we will be reviewing these at February's Board Meeting

EXECUTIVE REPORT:

Activity Report: 1 unoccupied unit at Quarry Heights due to an eviction this last month. Eviction was completed on the 10th and is in processing of being renovated.

We currently have two new commissioners on the board. Commissioner Pegolo asked about the inspection process for our units, the Executive Director went through the process and how its handled.

ADJOURNMENT:

Meeting adjourned at 9:53 a.m.

Respectfully submitted

Marilyn Rivera
Executive Director