

**HOUSING AUTHORITY OF THE TOWN OF PORTLAND**  
**9 CHATHAM COURT – PORTLAND, CT 06480**

Executive Director  
Board of Commissioners

Phone: (860) 342-1688  
Fax: (860) 342-3961  
Website [www.portlandha.org](http://www.portlandha.org)

Board of Commissioners  
Dawn Wadding, Chair  
Susan Malecky, Vice Chair  
Deborah Hallas, Commissioner  
Matthew Pegolo, Commissioner

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**Special Meeting Minutes**

The Special Meeting was called to order by Chair, Dawn Wadding, on October 3, 2019 at 5:20 pm.

Present: Chair D. Wadding, Vice Chair S. Malecky, Commissioner D. Hallas.

Absent: Commissioner M. Pegolo

Other: Jacqueline Frazee

- Call to order/Roll call
- Acceptance of Agenda: A motion was made to change the wording of Agenda item 3 from “Anticipated Executive Discussion to discuss the performance to discuss personnel matter.” the performance to discuss personnel matter.” To read “Anticipated Executive Session to discuss a personnel matter.” The motion was seconded and approved.
- A motion was made to suspend the meeting to go into Executive Session to discuss a personnel matter. The motion was seconded and approved.
- A second motion was made to invite Ms. Jacqueline Frazee to attend the Executive Session. The motion was seconded and approved. The meeting was suspended at 5:30 pm to enter the Executive Session. The Executive session concluded at 6:30 pm and the meeting was reconvened.
- A motion was made to hire Ms. Frazee as the Temporary Deputy Director of the Portland Housing Authority. The motion was seconded and approved.
- A motion to adjourn was made and seconded and approved. Meeting adjourned at 6:40 pm

Respectfully Submitted,

*Susan Malecky*  
Susan Malecky  
Vice Chair

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*The Portland Housing Authority is an Equal Opportunity Affirmative Action Employer*

