

**HOUSING AUTHORITY OF THE TOWN OF PORTLAND**  
**9 CHATHAM COURT – PORTLAND, CT 06480**

Acting Executive Director  
The Board of Commissioners

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Board of Commissioners  
Dawn Wadding, Chair  
Susan Malecky, Vice Chair  
Deborah Hallas, Commissioner  
Matthew Pegolo, Commissioner

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Date: December 16, 2019  
To: All Commissioners, City Liaison and General Public

**The Regular Meeting is scheduled for December 16, 2019. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:**

Date: Monday December 16, 2019 Time: 5:00 p.m.  
Place: Chester-Payne Community Center, 9 Chatham Court, Portland, CT

AGENDA

- 1. Call to order/ Roll Call**
- 2. Acceptance of the agenda**
- 3. Approval of the Special Meeting Minutes for Board Meeting held November 4, 2019**
- 4. Approval of the Meeting Minutes for Board Meeting held November 18, 2019**
- 5. Audit presentation for fiscal year ending 3/31/19 by Jason Geel of Maletta and Company, CPA's**
- 6. Presentation by Caroline Murray of Diversity Group – Music Program**
- 7. Review and take action of November Financial Reports-Prepared by Richard Fenton, CPA.**
  - Review and approve the List of Invoices for Operating Expenses for:  
Master Account & Section 8 Accounts  
Update on all Bank Accounts and Credit Cards
- 8. Public Participation**

Citizens are welcome to address the Board of Commissioners during the public participation portion of the meeting but will not attempt to respond to them. We welcome your comments.
- 9. Communications/correspondence**
- 10. Executive Director's Report**

Chatham Court, Quarry Heights and Section 8
- 11. Office Reports:** - Update from the Administrative Housing Assistant
- 12. Maintenance Report** – Update on the Maintenance department
- 13. New Business/Old Business**
- 14. Executive Director Search /Section 8 Coordinator opening**

On call compensation
- 15. Executive Session**
- 16. Adjournment**

Respectfully Submitted

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Board of Commissioners  
Dawn Wadding, Chair

*Para una traduccion en espanol por favor llame a la oficina*  
*The Portland Housing Authority is an Equal Opportunity Affirmative Action Employer*

