

Portland Housing Authority

April 2020 Monthly Tenant Newsletter /Portlandha.org



Office Directory:

Dial 860-342-1688 to reach staff members.

- Allen Harrison/ Executive Director ext. 111
- Susan Nellis/Admin. Coordinator ext.113
- Carol Diaz/Admin. Housing Assistant- ext. 110
- Dan Rafaniello/Accounting and HR—ext. 112
- BJ Carrabbia/Res. Coordinator-860-342-1688 ext.115
- John Twichell/Maintenance– 860-519-3251-
Emergency number, to be used after hours only!

April 2020 Calendar

-Board Meeting April 20th, 2020 Pending due to Covid 19.

-Bingo has been cancelled for the month of April.

Job Opening : MAINTENANCE POSITION/ Part Time

Portland Housing Authority is seeking an energetic individual who has experience maintaining properties. Ability to plan and perform a variety of building maintenance duties of a skilled and semi-skilled level. Qualified individual must possess strong plumbing skills and working knowledge of electrical, HVAC, light carpentry, janitorial, painting, grounds and light vehicle maintenance. Job description available upon request.

Complete application at the main office, along with your resume and references by April 30, 2020 to Allen Harrison, Executive Director, Portland Housing Authority, 9 Chatham Court, Portland, CT 06480. Fax (860) 342-3961

Equal Opportunity Employer



Sign Up for Summer Lunch Volunteer Monitor at Chatham Court

People are needed for shifts which will be from 11:45 am to 1:15 pm. Duties: Wipe off tables, arrange chairs, place lunch on a front table, lunch distribution is from 12:00 pm to 1:00pm, after lunch clean off tables. **Stop into the main office and sign up!**

Need to Know

BJ Carrabbia our Resident Service Coordinator will be out of the office for the next 30 days if any assistance is needed please call the main office.

The Quarry Heights community room is currently closed, we ask that you drop off the rent payments on April 3rd or April 6th between 10:00 am to 12:00 pm, a maintenance staff member will be right outside the community room collecting payments.

Chatham Court resident's income changes need to be reported so that we can adjust your rent accordingly. Please submit paystubs, unemployment letter stating the amount your receiving and a letter from your employer stating the date of the layoff or deduction of hours. Email this information to Susan Nellis at Snellis@portlandha.org Chatham Court residents continue to drop off rent payments at the main office lock box.

Despite the circumstances, you are required to pay your rent on time. Our policies to enforce the payment of rent remain exactly as they were before.

The Community Rooms at both properties are CLOSED and will remain closed until further notice.

WALK UP- GRAB AND GO MEAL PLANS

The FOOD BANK / Thursday, April 2,16,30 at 11:00 AM. You must complete a form and submitted by deadline in order to participate.

The PORTLAND PUBLIC SCHOOL (beginning tomorrow) from 12:00 PM to 12:30 PM.

The walk up- grab and go will be in front of the community room at the site you live in.

“Stay Safe, Stay Home” initiative.

The plan recommends that state residents do the following:

1. Effective at 8PM on Monday, March 23, all non-essential businesses statewide should close;
 2. Non-essential public community gatherings of individuals of any size for any reason should be canceled (e.g. parties, celebrations or other social events) are canceled or postponed at this time;
 3. If you must leave your home, do not travel in groups -groups must be limited to workers providing essential services;
 4. Everyone should keep at least six feet away from each other whenever possible;
 5. Businesses and entities that provide other essential services should implement rules that help facilitate social distancing of at least six feet;
 6. Individuals should limit outdoor recreational activities to non-contact and avoid activities where they come in close contact with other people;
 7. Individuals should limit use of public transportation to when absolutely necessary and should limit potential exposure by spacing out at least six feet from other riders;
 8. Sick individuals should not leave their home except to fill critical needs or to receive medical care, and only after a telehealth visit to determine if leaving the home is in the best interest of their health;
 9. Young people should also practice social distancing and avoid contact with vulnerable populations; and
- Use precautionary sanitizer practices such as using soap and water, hand sanitizer, or isopropyl alcohol

Watch for symptoms

- Stay home and speak to your healthcare provider if you develop any of these symptoms:
 - Fever or
 - Cough or
 - Shortness of breath
- If you develop emergency warning signs for COVID-19 get medical attention immediately
- Emergency warning signs include*:
 - Trouble breathing
 - Persistent pain or pressure in the chest
 - New confusion or inability to arouse
 - Bluish lips or face

*This list is not all inclusive. Please consult your medical provider for any other symptoms that are severe or concerning.

“Stay Safe, Stay Home”