

**Housing Authority of the Town of Portland  
9 Chatham Court, Portland, CT 06480**

Executive Director  
Allen Harrison

Phone: (860) 342-1688  
Fax: (860) 342-3961  
Website [www.portlandha.org](http://www.portlandha.org)

Board of Commissioners  
Dawn Wadding, Chair  
Susan Malecky, Vice Chair  
Deborah Hallas, Secretary  
Matthew Pegolo, Treasurer  
Jasmin Nunez, Tenant Commissioner

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August 10, 2020

To: All Commissioners, City Liaison and General Public

The Regular Meeting of the Board of Commissioners scheduled for 5:00 P.M on Monday, August 17, 2020 has been cancelled.

A Virtual Special Meeting has been scheduled for 11:00 A.M on Monday, August 17, 2020. **Please join the meeting from your phone by dialing (Toll Free): [1 866 899 4679](tel:18668994679)**  
**Access Code: 890-493-821**

Respectfully Submitted

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Date: August 10, 2020

To: All Commissioners, City Liaison and General Public

**A Special Meeting is scheduled for August 17, 2020. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:**

**Date: Monday, August 17, 2020 at 11:00 AM**

**Please join the meeting from your computer, tablet or smartphone**

**<https://global.gotomeeting.com/join/890493821> or by dialing: 1 866 899 4679 Access Code: 890-493-821**

### AGENDA

1. **Call to order/ Roll Call**
2. **Acceptance of the agenda**
3. **Public Participation**
4. **Approval of the Special Meeting Minutes for Board Meeting held July 20, 2020**
5. **Review and Take action of July 2020 Financial Reports-Prepared by Richard Fenton, CPA.**
  - Review and approve the List of Invoices for Operating Expenses for:
    - Master Account & Section 8 Accounts
    - Update on all Bank Accounts and Credit Cards
6. **Communications/Correspondence**
7. **Executive Director's Report-Chatham Court, Quarry Heights, and Section 8**
  - Office Reports
  - Maintenance Report
8. **Old/New Business**
  - RFP advertised for on call Architectural services
  - Storm damage update
  - Saturday luncheon
  - Basic needs pantry application

### **9. Adjournment**

Respectfully Submitted

*Allen Harrison*  
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