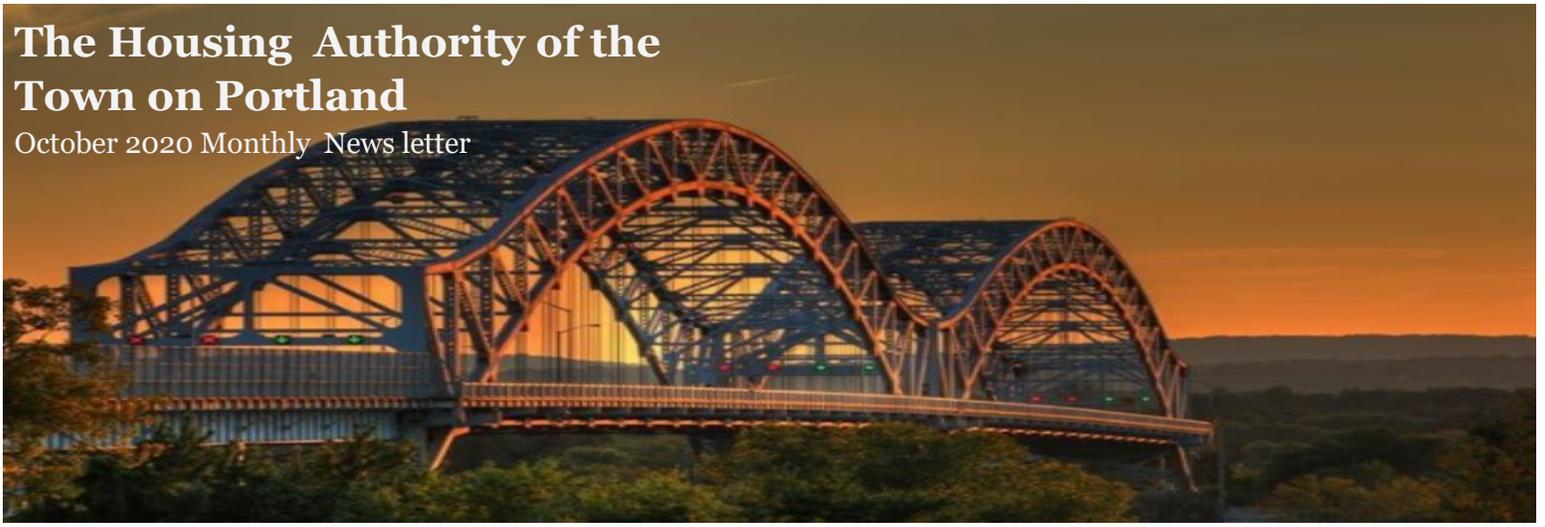


The Housing Authority of the Town on Portland

October 2020 Monthly News Letter



OCTOBER 2020 CALENDAR

October 12, 2020-Office Closed– Columbus Day

October 19, 2020 at 11:00 AM.-Virtual Board Meeting. Dial in using your phone: [1 877 309 2073](tel:18773092073) Access Code: 462-361-941



NEED To KNOW



What you need to know about your lease and residency at the PHA.

Section 8 and The Public Housing Program waitlist is currently closed. This means at this time we are not accepting applications for Chatham Court ,Quarry Heights or Section 8.

All calls to the Portland Housing Authority will be returned within 48 hours.

Community Room Hours at Quarry Heights
Monday to Friday 7:30 am to 4:00 pm

Please help us keep your Community Room and Laundry Room clean.

Self – Service Laundry Room Hours at Quarry Heights. Monday to Sunday From: 7:00 am to 7:00 pm

All air conditioners must be removed by October 15, 2020. If you require assistance please call the office at 860-342-1688 110. If the air conditioner is not removed by October 15, 2020,we will impose a fee of \$150.00 per air conditioner not removed. Please keep in mind that windows are not to be left open during the heating season, any window found to be left open during cold weather will be subjected to a fine.

Anyone who owns a vehicle will be required to fill out and return a Parking Permit Form. A Parking Permit sticker will then be issued to those tenants qualifying for a Permit. Please be advised **any vehicle on Chatham Court or Quarry Heights Property without a Parking Permit Will be towed at the Owners Expense. There will be NO Exceptions Made.** Tenants **must** provide a Valid Driver's License, Current Automobile Insurance, and Current Registration. Driver's License, Registration and Insurance card must all state the current address. If you are not on the lease or your Automobile and/ or Driver's License, and Registration do not state your current address you **will not be issued a Parking Permit.** The vehicle must be registered and insured to a person in the household and must be on the lease and over the age of 18.

The towing company will be coming around daily at random hours and will be removing from our property any and all cars not *approved* to be on the property. If your car is towed please **Do Not** call our office. All related questions must be directed to the Towing Company, D & L Towing at 860-828-3186.

COMPLAINT-INCIDENT POLICY

It has been adopted by the Portland Housing Authority that no action will be taken on incidents or complaints unless the Complaint-Incident Report is completed fully by the person filing the complaint.

This report must include:

- 1) Time of incident; 2) Date of incident; 3) Detailed explanation of what occurred; 4) where the incident took place; 5) How the incident happened; 6) Specific names of those involved; 7) what you suggest we do about it 8) copy of police report if one has been filed.

We must all work in harmony with each other to stand up for what is right, to speak up for what is fair, and to always voice any corrections so that the ignorant become informed. Every time a person allows an act of ignorance to happen, they delay our progress for true change. To say nothing is saying something. You must denounce things you are against or one might believe that you support things you really do not.”

GUEST OR OVER NIGHT GUEST

There is absolutely no loitering on the premises by any resident and or guest. We will report it to the police! Tenant can become liable for the damages of their guest. Cameras are installed for access to the entire property. Anyone caught violating the lease, may face legal action and or termination of the lease. A visit of more than 7-days (consecutive or not) within any 45-day period constitutes unauthorized occupancy and is a violation of the lease. (Reasonable accommodations not to exceed seven days, consecutive or not, per visit for guests or visitors). Permission may be granted, upon written request to the Executive Director, for an extension of the provision. Resident understands that he/she must obtain prior written consent from Housing Authority for any guest visiting in excess of three (3) nights and must report a guest and/or visitor’s vehicle with the Housing Authority. Resident further understands that he/she is responsible for the conduct of guests and/or visitors and shall be assessed any damage caused by visitors and/or guests.

Notify the Authority of any additions to the household members named on the lease, including Live-In Aides, require the advance written approval of the Authority. Such approval will be granted only if the new family member passes the Authority’s screening criteria and a unit of the appropriate size is available. Permission to add Live-In Aide shall not be unreasonably refused.

Resident agree to wait for the Authority’s approval before allowing additional persons to move into the Premises. Failure on the part of Resident to comply with this provision is a serious violation of the materials terms of the lease, for which the Authority may terminate the lease.

To notify the Authority in writing, within 10 days of the occurrence of any deletions (for any reason) from the household members named on the lease.

Trick-or-treating, costume masks and Halloween parties are discouraged by CDC this year due to the pandemic. 🍊 Here's a breakdown of it's low-risk, moderate and high-risk activities:





The Great Pumpkin Decorating Contest.

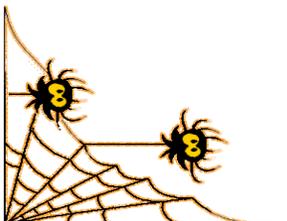


WILL COVID CANCEL HALLOWEEN? In most cases, COVID-19 is no reason to cancel Halloween, instead, alter your plans to fit the health and safety precautions for your area. Here is one fun idea you can take part of. Chatham Court has received a pumpkin donation from GOTTA'S farm. One pumpkin per unit was given out, placed by your doorway. The PHA is holding a picture contest for the best decorated pumpkin. This means you can either paint, carve or dress the pumpkin up with the help of a parent. This can be done from the comfort of your own home with your family.

Have someone take a picture of you holding your creation and submit it by email to us at Cdiaz@portlandha.org no later than Monday October 26, 2020.

The winner will get a gift and his or her pumpkin will be featured on our next newsletter.

You must e-mail the picture of your pumpkin with your full name, address and phone number no later than Monday October. 26, 2020.





La gran calabaza Concurso de decoración.



¿COVID CANCELARÁ HALLOWEEN? En la mayoría de los casos, COVID-19 no es motivo para cancelar Halloween; en cambio, modifique sus planes para que se ajusten a las precauciones de salud y seguridad de su área. Aquí tienes una idea divertida de la que puedes participar.

Chatham Court ha recibido una donación de calabaza de la granja llamada GOTTA. Se repartió una calabaza por unidad, colocada junto a su puerta. La PHA está realizando un concurso de fotografía para la calabaza mejor decorada. Esto significa que puedes pintar, tallar o vestir la calabaza con la ayuda de uno de tus padres. Esto se puede hacer desde la comodidad de su hogar con su familia.

Pídale a alguien que le tome una foto sosteniendo su creación y envíela por correo electrónico a Cdiaz@portlandha.org a más tardar el lunes 26 de octubre de 2020.

El ganador recibirá un regalo y su calabaza aparecerá en nuestro próximo boletín.

Debe enviar por correo electrónico la foto de su calabaza con su nombre completo, dirección y número de teléfono a más tardar el lunes de octubre. 26, 2020.

