



**Housing Authority of the Town of Portland  
9 Chatham Court, Portland, CT 06480**

Executive Officer  
Allen Harrison

Phone: (860) 342-1688  
Fax: (860) (860) 342-3961  
Website: [www.portlandha.org](http://www.portlandha.org)

Board of Commissioners  
Dawn Wadding, Chair  
Susan Malecky, Vice Chair  
Deborah Hallas, Secretary  
Matthew Pegolo, Treasurer  
Jasmin Nunez, Tenant Commissioner

---

December 7, 2020

To: All Commissioners, City Liaison and General Public

The Regular Meeting of the Board of Commissioners scheduled for 5:00 P.M on Monday, December 21, 2020 has been cancelled.

A Virtual Special Meeting has been scheduled for 11:00 A.M on, Monday December 14, 2020. **Please join the meeting from your phone by dialing (Toll Free): [1 877 309 2073](tel:18773092073)**  
**Access Code: [171-608-005](tel:171608005)**

Respectfully Submitted

*Allen Harrison*  
Allen Harrison  
Executive Director



# Housing Authority of the Town of Portland 9 Chatham Court, Portland, CT 06480

Executive Officer  
Allen Harrison

Phone: (860) 342-1688  
Fax: (860) (860) 342-3961  
Website: [www.portlandha.org](http://www.portlandha.org)

Board of Commissioners  
Dawn Wadding, Chair  
Susan Malecky, Vice Chair  
Deborah Hallas, Secretary  
Matthew Pegolo, Treasurer  
Jasmin Nunez, Tenant Commissioner

---

Date: December 7, 2020  
To: All Commissioners, City Liaison and General Public

**A Special Meeting is scheduled for December 14, 2020. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:**

**Date: Monday, December 14, 2020 11:00 AM - 12:30 PM (EDT. Please join my meeting from your computer, tablet or smartphone <https://global.gotomeeting.com/join/171608005> or by dialing :1-877-309-2073 Access Code: 171-608-005**

## AGENDA

1. **Call to order/ Roll Call**
2. **Acceptance of the agenda**
3. **Public Participation**
4. **Approval of the Special Meeting Minutes for Board Meeting held November 16, 2020**
5. **Review and Take Action of November 2020 Financial Reports-Prepared by Richard Fenton, CPA.**
  - a. Review and approve the List of Invoices for Operating Expenses for:
  - b. Master Account & Section 8 Accounts
  - c. Update on all Bank Accounts and Credit Cards
6. **Communications/Correspondence**
7. **Executive Director's Report-Chatham Court, Quarry Heights and Section 8**
  - a. Office Reports
  - b. Maintenance Report
8. **Old/New Business**
  - a. Review schedule of 2021 Board Meetings
  - b. Turkey donations
  - c. Motion to approve Partner Engineering and science, Inc. proposal for Needs Assessment
9. **Adjournment**

Respectfully Submitted  
*Allen Harrison*  
Allen Harrison  
Executive Director