



Housing Authority of the Town of Portland 9 Chatham Court, Portland, CT 06480

Executive Officer
Allen Harrison

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Board of Commissioners
Susan Malecky, Chair
Deborah Hallas, Vice Chair
Matthew Pegolo, Treasurer
Jasmin Nunez, Tenant Commissioner

Date: September 13, 2021
To: All Commissioners, City Liaison and General Public

A Special Meeting of the Board of Commissioners of the Housing Authority of the Town of Portland is scheduled for September 20, 2021. The Commissioners will meet as follows:

Date: Monday, September 20, 2021.

Time: 5:00 pm

Place: Chatham Court Community room, 9 Chatham Court. Portland CT, 06480

AGENDA

1. **Call to order/ Roll Call**
2. **Acceptance of the Agenda**
3. **Public Participation**
4. **Communications/Correspondence**
5. **Approval of the Special Meeting Minutes for Board Meeting held August 16, 2021.**
6. **Review and Take Action of August 2021 Financial Reports-Prepared by Richard Fenton, CPA.**
 - a. Review and approve the List of Invoices for Operating Expenses for:
 - b. Master Account & Section 8 Accounts
 - c. Update on all Bank Accounts and Credit Cards
7. **Executive Director's Report:** Chatham Court, Quarry Heights, and Section 8
 - a. Office Reports
 - b. Maintenance Report
8. **Old Business/New Business**
 - a. Flat rent- CC- Resolution – 21-9-1
 - b. Payment standard- HCV- Resolution- 21-9-2
 - c. Amend Personnel Policy-Maintenance On-Call Compensation

9. Adjournment

Respectfully Submitted
Allen Harrison
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Executive Director