



## Housing Authority of the Town of Portland 9 Chatham Court, Portland, CT 06480

Executive Officer  
Allen Harrison

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Board of Commissioners  
Susan Malecky, Chair  
Deborah Halls, Vice Chair  
Bruce Graves, Commissioner  
Matthew Pegolo, Treasurer  
Cynthia Ferraro, Tenant Commissioner

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Date: January 3, 2022  
To: All Commissioners, City Liaison and General Public

**A Regular Meeting is scheduled for January 10, 2022. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:**

**Date: Monday January 10, 2022, /Time: 5:15 p.m.**  
**Place: Payne-Chester Community Room, 11 Riverside Street, Portland, CT**

### AGENDA

- 1. Call to order/ Roll Call**
- 2. Acceptance of the Agenda**
- 3. Annual Certifications of Compliance with PHA Plan and Related Regulations.**
  - a. Resolution 22-1-1
- 4. FYE March 2021 Audit presentation, prepared and presented by Jason Geel, from Mallette & Company**
- 5. Public Participation**
- 6. Approval of the Board Meeting Minutes for Board Meeting held December 13, 2021.**
- 7. Review and Take Action of December 2021 Financial Reports-Prepared by R. Fenton, CPA.**
  - a. Review and approve the List of Invoices for Operating Expenses for Master Account & Section 8 Accounts.
  - b. Update on all Bank Accounts and Credit Cards
- 8. Communications/Correspondence**
- 9. Executive Director's Report: Chatham Court, Quarry Heights, and Section 8**
  - a. Office Reports
- 10. Old/New Business**
  - a. Review By-Laws
- 11. Executive Session** to discuss evaluation of Portland Housing Authority Executive Director.
- 12. Post Executive Session** discussion and possible Action Regarding Evaluation.
- 13. Adjournment**

Respectfully Submitted

*Allen Harrison*  
Allen Harrison  
Executive Director