**Event Calendar**

**12/13/2021** - Board Meeting at Quarry Heights Community room at 5:00pm.

**12/14/2021** – Chatham Health Covid 19 Kids Vaccine Clinic at Chatham Court Community room from 5 pm to 8 pm.

In Observation of the Holidays the PHA will be closed on December 24, 2021, December 25, 2021 and December 31, 2021.

**Office Directory**

Dial 860-342-1688 to reach staff members.

- Allen Harrison/ Executive Director ext. 111
- Susan N./ Admin. Coordinator ext. 113
- Carol D/ Admin. Housing Assistant ext. 110
- Dan R./ Accounting and HR—ext. 112
- BJ C./ Res. Coordinator- 860-342-1688 ext. 115
- Jeff C. / Maintenance – 860-519-3251-Emergency # only!

Due to Covid 19, the Portland Housing Authority is open to residents by appointment only. We are taking every precaution to keep everyone safe as we follow the Center for Disease Control (CDC) and State regulations. If you need an appointment or have a maintenance request, please call 860-342-1688 ext. 110. All residents who do not call ahead for an appointment will be greeted at the service window much like the one at your local bank.

Chatham Court residents the PHA has noticed some of the units at Chatham Court continue to have open windows. We ask that you close all windows as the boilers were activated and the Oil bill accrued very high usage this past month. Here are a few tips to assure your comfort through the approaching cold season.

- Do not cover block base board heating in your apartment.
- When first turning on your heat you may experience a slight burning smell, this is normal and will stop in a short time.
- Always keep windows complete closed and close blinds/curtains in the evening hours. This minimizes heat lost.
- Report problems with your heat to the leasing office as soon as they are noticed. Check that your thermostat is in the on position and on the heat setting, prior to reporting a problem.

Please make sure that your front yard area and back yard area is clutter free, as this will make the winter/ snow removal cleaning easier to do. Please store any toys or bikes away.

Reminder its your responsibility to keep snow cleared front your front door to the sidewalk.

Please make sure income changes are being reported within a reasonable time, so changes can be made accordingly. Please do not submit rent checks to the main office that are not ready to be cash out. Direct Debit still available to anyone who is interested in electronically paying for rent.
HAPPY BIRTHDAY TO YOU


Holiday Oreo Cookie Balls

Ingredients: 14oz package of Oreos, 8oz package of cream cheese softened, pinch of kosher salt, 12 oz package chocolate chips melted.

1. Use a food processor to crush cookies into fine crumbs.
2. Add all but 2 tablespoons crushed cookies to a medium bowl. Add cream cheese and salt and stir until evenly combined.
3. Line a baking sheet with parchment paper. Using a small cookie scoop, form mixture into small balls and transfer to prepared baking sheet.
4. Freeze until slightly hardened, about 30 min.
5. Dip frozen balls in melted chocolate until coated and return to baking sheet. Sprinkle with remaining cookie crumbs. Freeze until chocolate hardens, about 15 min.

QUARRY HEIGHTS FRIENDLY REMINDERS

If you see something, say something is national campaign that raises awareness of reporting suspicious activity in your community to local law enforcement. Feel free to submit in writing please to the office your issues or concerns.

To anyone interested Direct Debit still available to anyone who is interested in paying for rent electronically each month. Hassle free, quick and easy. For more information contact the main office.

Senior Resources Nutrition Services / Transportation Services:
- Meals-on-Wheels: Contact the Senior Center
- Food Bank: (860) 342-6795, Monday & Thursday 9:00 AM to 12:00 PM
- New England Mobil Food Pantry: 2nd Thursday of the month, 12:30 PM
- Dial-A-Ride: (860) 347-3313, 48 hours advance notice
- Senior Van: (860) 342-6760, 48 hours advance notice

We’re all fighting our own battles. Some of us are just better at hiding them than others and some of us aren’t able to hide them so well. So please be kind to one another; your smile or compliment to someone might simply be the highlight of their day. Be kind to one another.

Happy Holidays to everyone.
Chatham Health Covid 19 Kids Vaccine Clinic at Chatham Court