



Housing Authority of the Town of Portland 9 Chatham Court, Portland, CT 06480

Executive Officer

Allen Harrison

Phone: (860) 342-1688

Fax: (860) 342-3961

Website: www.portlandha.org

Board of Commissioners

Susan Malecky, Chair

Deborah Hallas, Vice Chair

Matthew Pegolo, Treasurer

Daniel Weeden, Commissioner

Cynthia Ferraro, Tenant Commissioner

Date: January 9, 2024

To: All Commissioners, City Liaison and General Public

A Regular Meeting is scheduled for January 16, 2024. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:

Date: Tuesday, January 16, 2024.

Time: 5:15 pm.

Place: Chatham Court Community Room, 9 Chatham Court, Portland CT, 06480

AGENDA

1. **Call to order/ Roll Call**
2. **Acceptance of the agenda**
3. **Public Participation**
4. **Approval of the Board Meeting Minutes for Board Meeting held December 18, 2023.**
5. **Accounting Reports:**
 - a. Review and Approve December 2023 Financial Statements- Prepared by Teresa Ewald, CPA.
 - b. Review and Approve Schedule of Payments for December 2023
 - c. Review and Approve Master Card Statement for December 2023
 - d. State of CT Short Term Investment Fund (STIF) Statement for December 2023
6. **Communications/Correspondence**
7. **Executive Director's Report:** Chatham Court, Quarry Heights, and Section 8
 - a. Office Reports
8. **Old Business/New Business**
 - a. RESOLUTION 24-1-2- Lease Addendum for Late Charges policy.
 - b. RESOLUTION 24-1-3- Pet and assistance animal ownership and responsibility policy.
9. **Executive Session-**Discussion of Personal matters relative to Executive Director`s contract.
10. **Post Executive Session-** Discussion and action regarding personal matters relative to Executive Director`s session.
11. **Adjournment**

Respectfully Submitted

Allen Harrison

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Executive Director