



Housing Authority of the Town of Portland 9 Chatham Court, Portland, CT 06480

Executive Officer
Allen Harrison

Phone: (860) 342-1688
Fax: (860) 342-3961
Website: www.portlandha.org

Board of Commissioners
Susan Malecky, Chair
Deborah Hallas, Vice Chair
Daniel Weeden, Commissioner
Matthew Pegolo, Treasurer
Cynthia Ferraro, Tenant Commissioner

Date: February 13, 2024
To: All Commissioners, City Liaison and General Public

A Regular Meeting is scheduled for February 20, 2024. The Commissioners of the Housing Authority of the Town of Portland will meet as follows:

Date: Tuesday, February 20, 2024.
Time: 5:00 pm.
Place: Quarry Heights Community Room, 208 Main Street, Portland Ct, 06480

AGENDA

1. **Call to order/ Roll Call**
2. **Acceptance of the agenda**
3. **Public Participation**
4. **Approval of the Virtual Public Meeting Minutes held January 16, 2024.**
5. **Approval of the Virtual Regular Meeting Minutes held January 16, 2024.**
6. **Accounting Reports:**
 - a) Review and Approve January 2024 Financial Statements- Prepared by Teresa Ewald, CPA.
 - b) Review and Approve Schedule of Payments for January 2024
 - c) Review and Approve Master Card Statement for January 2024
 - d) State of CT Short Term Investment Fund (STIF) Statement for January 2024
7. **Review and Act on the 2024-2025 Budget, prepared by Teresa Ewald, CPA**
8. **Executive Director's Report: Chatham Court, Quarry Heights, and Section 8**
 - a. Office Reports
9. **Old Business/New Business**
 - a) **Resolution 24-2-1 Adoption of the Conventional Budget for the Federal Program.**
 - b) **Resolution 24-2-2 Adoption of the Management Plan for State Program.**
 - c) **Resolution 24-2-3 Adoption of the Budget Plan for the HCV Program.**
10. **Executive Session**-Discussion of Personal matters relative to Executive Director`s contract.
11. **Post Executive Session**- Discussion and action regarding personal matters relative to Executive Director`s session.
12. **Adjournment**

Respectfully Submitted

Allen Harrison
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Executive Director