



Housing Authority of the Town of Portland 9 Chatham Court, Portland, CT 06480

Executive Officer
Allen Harrison

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Board of Commissioners
Susan Malecky, Chair
Deborah Hallas, Vice Chair
Daniel Weeden, Treasurer
Maura Dillion, Commissioner
Cynthia Ferraro, Tenant Commissioner

Date: December 9, 2024
To: All Commissioners, City Liaison and General Public

A regular meeting of the Board of Commissioners of the Housing Authority of the Town of Portland is scheduled for December 16, 2024. The Commissioners will meet as follows:

Date: Monday, December 16, 2024.
Time: 5:00 pm
Place: Quarry Heights Community room.

AGENDA

- 1. Call to order/ Roll Call**
- 2. Request for Additional Agenda items**
- 3. Acceptance of the Agenda**
- 4. Public Participation**
- 5. Approval of the Regular Meeting Minutes for Board Meeting held November 18, 2024.**
- 6. Accounting Reports:**
 - a. Review and Approve November 2024 Financial Statements- Prepared by Teresa Ewald, CPA.
 - b. Review and Approve Schedule of Payments for November 2024
 - c. Review and Approve Master Card Statement for November 2024
 - d. State of CT Short Term Investment Fund (STIF) Statement for November 2024
- 7. Executive Director's Report:** Chatham Court, Quarry Heights, and Section 8
 - a. Office Reports
- 8. Old Business/New Business**
- 9. Executive Session** Discussion of performance and compensation of Executive Director
- 10. Decision on Personal Matter-** performance and compensation of Executive Director
- 11. Adjournment**

Respectfully Submitted

Allen Harrison
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Executive Director